

The Regular Meeting of Souderton Borough Council, held on Tuesday, September 7, 2010, was called to order by President Brian Goshow at 7:30 p.m. Members of Borough Council present at the regular meeting included the following:

President Brian K. Goshow	Councillor Edward Huber
Vice President Andrew Schlosser	Mayor John R. Reynolds
Councillor Ned D. Leight	
Councillor D. Jeffrey Gross	Solicitor Robert G. Bricker
Councillor Steven J. Toy	Borough Manager P. Michael Coll
Councillor Preston Miller	Police Chief James P. Leary
Councillor Richard Halbom	Public Works Director Steven R. Coll

Absent from the meeting was Councillor John Young. The Invocation was given by Councillor Richard Halbom, followed by the Pledge of Allegiance to the Flag.

Consideration was given to the minutes of the August 2, 2010 Regular Borough Council Meeting, August Borough Council Work Sessions and the Special Borough Council Meeting held on August 16, 2010. A motion was made by Councillor Steven J. Toy, seconded by Councillor Richard Halbom, to approve the minutes of the August 2, 2010 Regular Borough Council Meeting, August Borough Council Work Sessions and the Special Borough Council Meeting held on August 16, 2010 as presented. The motion was approved.

Borough Manager Michael Coll presented Borough Council with an invitation from the Montgomery County Lands Trust to attend an awards ceremony relating to the Main Street Plaza project and streetscape project.

Mayor John R. Reynolds noted that the Univest Grand Prix will be held on Saturday, September 11, 2010. This is one of the largest annual events held in the Borough and the Mayor hopes that everyone can attend the event somewhere along the course. Chief Leary has been working with Univest and the adjoining police departments, coordinating and preparing for this event. President Brian Goshow commented that the race format has been changed with the entire race to be held within Souderton Borough, Telford Borough and Franconia Township.

Police Chief James Leary presented his monthly report and supplemental information along with a training agenda.

The Borough Solicitor's report for the month of August, 2010 was distributed to Borough Council. The Borough Solicitor reported that the Pennsylvania DCED approved the borrowing for the swimming pool renovation project. The approved loan documents were forwarded to Univest National Bank. The Borough Solicitor prepared and advertised an Ordinance raising the sewer user fees. They also prepared and advertised an Ordinance amending the Solid Waste Collection Ordinance. They prepared drafts of the loan documents for the Broad Street Theater redevelopment loan. The Borough Solicitor prepared amendments to the Montgomery Theater lease agreement. The Borough Solicitor researched the requirements for a tax anticipation loan and forwarded sample documents to the Borough Manager. A sewer lien was satisfied for a property at 166 N Second Street.

In response to a question from Councillor Steven Toy, Public Works Director Steven Coll confirmed that the Borough re-painted the crosswalk at N. Fifth Street and East Broad Streets. A few stop bars remain to be painted. Steven Coll further commented that the Public Works Department will be devoting the balance of this week to preparations for the Univest Grand Prix, including street sweeping, barricades and detour routes. Councillor Richard Halbom inquired whether there are any snow removal equipment concerns that Borough Council needs to address. Steven Coll commented that all equipment should be in working order and we just received the results of the Montgomery County Consortium bid for salt, which is slightly lower than last years contract and appears to be lower than the State contract price.

Borough Manager Michael Coll reviewed the agenda items scheduled for consideration.

The first item is the consideration of bids for the pool bathhouse and filter building construction. Nine bids were received for this project, with the low bidder being Penn Builders of Quakertown. Penn Builders has some experience with Wade Associates on the Owen J. Roberts school project. We are recommending award to Penn Builders with the metal roof that is included in the base bid. The alternate bid deduction for the asphalt shingle roof is lower than the other bidders and the amount of the deduction does not appear to warrant this alternative. Taking into consideration some grant money that has been allocated towards this project, the net combination of the Vincent Pool contract and this contract with Penn Builders sets the overall project cost just below \$2,000,000. The next two items on the agenda are proposed Ordinances. The first Ordinance addresses concerns with the Borough's Solid Waste Management Ordinance as it relates to recycling activities. DEP has taken a very firm position with respect to recycling ordinances in reviewing performance grant applications. Representatives from the Northern Montgomery County Recycling Commission have made certain recommendation to Souderton Borough for upgrades that must be in place by September 30 in order for the Borough to participate in this next round of performance grant applications. The second Ordinance increases the Sewer User fess by approximately 5 percent effective with the November 1, 2010 sewer billing. The last increase was in November of 2005. Three appointments have been scheduled for consideration. The first appointment is a new Junior Councillor. Brian Barr, a junior at the Souderton High School and resident on railroad Avenue, comes highly recommended for this appointment. Barry Stoltzfus is being recommended for an appointment to serve another five year term as a member of the Souderton Planning Commission and Ken Edmonds is recommended for an appointment to serve another five year term as a member of the Souderton Industrial Development Authority. The last item scheduled for consideration is an amendment to the lease agreement with the Montgomery Theater to extend the payment of the remaining \$60,000 lease purchase price over the next ten years, with annual payments of \$6,000.00. The first payment under this revised agreement will be due by December 31, 2010.

President Brian Goshow noted that he has discussed committee assignments with a number of the members of Borough Council and newly appointed Councillor Preston Miller will be assigned to serve as Finance Committee chairman.

Consideration was given to paying the bills for the month of August, 2010.

GENERAL FUND

A T & T	\$ 37.19	Comcast Cable	\$ 60.22
C & S Lawn & Landscape, Inc.	13,065.00	Cope's Garage, Inc.	1,190.94
Cody Garzon	50.00	Daniel Beardsley Ltd	155.80
Comcast Cable	44.95	David A. Freed	55.00
Country Fair Cleaners	307.70	Dianna M. Fields	32.84
Daniel L. Beardsley, Ltd	163.75	Farm & Home Oil Company	1,240.80
Davidheisers, Inc.	30.00	Federal Express Corp	29.75
Detlan Equipment, Inc	265.75	Freedom Systems Corp	760.37
DVRPC	1,250.00	George Allen Portable Toilets	231.00
Freedom Systems Corp.	2,192.39	Independence Blue Cross	17,076.65
GALCO Business Communications	90.00	Indian Creek Foundation	282.00
Game Time, Inc.	160.00	Keystone Health Plan East	6,737.27
Good Plumbing Heating A/C, Inc.	238.21	Kopp Equipment Sales	419.50
H & K Materials	288.53	Lansdale Police Department	150.00
HISI	5,283.00	Martin DiVergigelis	11.16
Indian Valley Regional	3,000.00	Michael C. Boraski, DMD	185.00
Kopp Equipment Sales	79.00	Montgomery Newspaper	213.19
Landis Block & Concrete	18.85	Moyer & Son, Inc.	2,292.96
Lawson Products, Inc.	188.53	Netcarrier Telecom, Inc	340.85
Metlife	2,671.26	Network Concepts	128.45
Metlife	286.84	Nextel Communications	112.05
Montgomery Newspaper	760.18	North American Benefits Company	1,010.73
Nationwide Trust Company	1,028.03	North Penn water Authority	50.95
Nationwide Trust Company	358.05	NYCO Corporation	10.00
Nextel Communications	255.13	Penn State University	390.00

PCCA	65.00	Petty Cash Fund	136.45
PECO Energy	25.04	Plasterer Equipment Co., Inc.	2,050.00
Pennsylvania One Call System	10.23	PPL Electric Utilities	131.26
Plasterer Equipment Co., Inc.	2,050.00	R. L. Stephenson, Inc.	50.00
PPL Electric Utilities	8,442.96	Richter Drafting & Office Supply	738.95
Richter Drafting and Office Supply	111.03	RR Donelley	36.30
Roslyn Supply Company	2,204.94	Shelly Enterprises, Inc.	4.60
Shelly Enterprises, Inc	362.57	Snjezana A. Cacovean, DMD	213.00
Shelly Enterprises, Inc.	45.80	Souderton-Telford Main Streets	11,250.00
Styer Associates	240.50	Starr Uniform Center	1,370.15
Telford Press Printers	70.87	Steven R. Coll	185.00
The Home Depot	322.27	Taser International	734.95
Ven-Mar Sales, Inc	668.72	Telford Press Printers	578.00
Verizon	51.65	Unum Insurance Company	811.19
Waste Management of Indian Valley	349.59	Verizon Wireless	43.01
Word Work, Inc.	2,945.00	Weaver and Reckner Dental Assoc	205.00
Mellor Auto Electrics, LLC	661.50	Weldon Auto Parts	19.60
Beatrice Kaizar	90.00	Wellington Sporting Goods	32.90
Bergey's, Inc.	464.67	Wismer Auto trim Shop	<u>125.00</u>
Charles Quinn, Sr.	386.60		
Ches-Mont Disposal, Inc	343.20		
Clemens Uniform Rental	178.29	Total General Fund	\$ 104,085.61

SEWER FUND

Bearings and Drives Unlimited	\$ 66.95	Essex Service Corporation	\$ 393.04
Carquest	32.35	Freedom Systems Corp	253.12
Ches-Mont Disposal, Inc	94.38	Independence Blue Cross	4,249.32
Cintas First Aid & Safety	26.70	Independence Blue Cross	207.65
Comcast Cable	44.95	Independence Blue Cross	118.80
Daniel L. Beardsley Ltd	16.05	J. P. Mascaro & Sons	5,093.07
Fisher Scientific	1,177.38	Keystone Health Plan East	2,478.45
Hach Company	950.85	L/B Water Service, Inc.	1,710.60
Hajoca Corporation	282.94	Moyer & Son, Inc.	222.96
Hangley Aronchick Segal & Pudl	1,276.50	NetCarrier Telecom, Inc.	140.28
HISI	1,191.00	North American Benefits Company	317.57
J. P. Mascaro & Sons	3,010.84	North Penn Water Authority	131.28
Jaeger Electric Service, Inc	412.33	NYCO Corporation	190.42
Metlife	82.21	Pollu-Tech, Inc.	1,848.00
North Penn water Authority	50.00	PPL Electric Utilities	223.99
PPL Electric Utilities	334.61	PPL Electric Utilities	16,258.01
PPL Electric Utilities	16,271.50	Precision Solutions, Inc	68.12
Shelly Enterprises, Inc	40.43	S P Solutions	117.00
Siemens Water Technologies	2,172.96	Shelly Enterprises, Inc	5.86
Suburban Water Testing Labs	125.00	Siemens Water Technologies	2,136.24
Univar USA, Inc	4,609.15	Siemens Water Technologies Corp	206.00
Ven-Mar Sales, Inc.	212.41	Suburban Water Testing Labs	14.00
Verizon	58.74	Univar USA, Inc	3,116.85
Warehouse Battery Outlet	12.95	Unum Insurance Company	256.94
ZEP Manufacturing Company	184.41	Bearing & Drives Unlimited	238.00
Ches-Mont Disposal, Inc.	94.38	CCP Industries, Inc	<u>261.11</u>
Clemens Uniform Rental	200.60		
Daniel Beardsley, Ltd	88.90	Total Sewer Fund	\$ 73,378.15

CAPITAL RESERVE FUND

Commonwealth of Pennsylvania	\$ 433.34	Naceville Materials	\$ 295.43
MCCD/Clean Water Fund	500.00	The Home Depot	155.00
Montg Co Conservation District	975.00	Univest National Bank	5,611.21
Susan J. Kern	1,260.00	Univest National Bank	1,697.41
Trout Brothers, Inc	12,756.25	Univest National Bank	<u>6,090.28</u>
Bishop Wood Products	443.17		
G. A. Peak	2,357.50		
M & M Stone Company	1,285.00	Total Capital Reserve Fund	\$ 35,119.59

SEWER CAPITAL FUND

LIQUID FUELS FUND

Armour & Sons Electric, Inc	\$ 190.00	PPL Electric Utilities	\$ 459.37
Hajoca Corporation	240.86	Shelly Enterprises, Inc.	<u>84.36</u>
Naceville Materials	478.48		
Plasterer Equipment Company	60.00	Total Liquid Fuels Fund	\$ 1,513.07

A motion was made by Councillor Andrew Schlosser, seconded by Councillor Steven Toy, to authorize payment of the bills for the month of August, 2010, as presented. The motion was approved.

President Brain Goshow opened the floor to the audience who may wish to address Borough Council on any topic or matter of concern.

Debbie Llewellyn, 68 Diamond Street addressed Borough Council on the proposed dog park under discussion for the Holly Hill Park. She has serious concerns over this proposal, the first being parking. There is limited parking in this area and further development of the park will take parking away from the residents. She also addressed environmental concerns associated with dog waste. She also suggested that the expenditure of funds should be directed to the Boys and Girls Club. The development of this park will increase traffic on Wile Avenue. The park was purchased as open space and the construction of a dog park might violate the open space requirements.

Lauren Hagelgans, 64 Diamond Street, spoke in support of the comments from Debbie Llewellyn. She is a dog owner but shares the same concerns as expressed by her neighbor concerning the proposed dog park. She also expressed concern with the concentration of dogs in an area with such a high concentration of children. Parking is also of concern.

Dottie Neubert, 32 Diamond Street, her real concern with the dog park is the lack of parking. She also commented that she walks her dog and cleans up after her dog; however, the amount of people who walk their dogs in the park without cleaning up after them is appalling. The dog park will only add to these problems.

President Brian Goshow noted that these concerns will be further discussed by Borough Council in the coming work sessions. There being no further comments, President Goshow moved to the business portion of the meeting.

The first item of business is the consideration of bids for the Swimming Pool Bathhouse and Filter Building Construction Contract. Sealed bids were received and opened at a public hearing on Tuesday, August 31, 2010. A total of nine bids were received for this construction project. The bids were tabulated, reviewed and circulated to Borough Council for consideration. Borough Council was also provided with the Bidder Qualification sheet from the apparent low bidder, Penn Builders of Quakertown.

Souderton Community Pool Renovation Project
Contract 3- Bathhouse and Filter Building Construction
August 31, 2010 (1:00 pm)

BIDDER	BASE BID	ALTERNATE (Asphalt Shingles)	BASE BID W/ ALTERNATE
Penn Builders	\$ 989,000.00	\$14,000.00	\$ 975,000.00
Berks Ridge Company	\$1,029,957.00	\$40,000.00	\$ 989,957.00
F W Houder, Inc	\$1,035,412.00	\$30,000.00	\$1,005,412.00
Contracting Systems, Inc.	\$1,110,000.00	\$21,000.00	\$1,089,000.00
Twining Construction Co.	\$1,171,521.00	\$12,200.00	\$1,159,321.00
Walter Brucker & Co.	\$1,196,650.00	\$30,900.00	\$1,165,750.00
Sha-Nic, Inc.	\$1,256,300.00	\$25,000.00	\$1,231,300.00
Gateway Project Management	\$1,267,000.00	\$38,000.00	\$1,229,000.00
Keller & Company	\$1,415,854.00	\$27,300.00	\$1,388,554.00

A motion was made by Councillor Jeffrey Gross, and seconded by Councillor Richard Halbom, to award Souderton Swimming Pool Renovation Contract No 3- New Bathhouse and New Filter Building Construction to Penn Builders, Inc., 2275 Old Bethlehem Pike, Quakertown, Pennsylvania at a contract price of \$ 989,000.00. Borough Council discussed the benefits of a metal roof versus the alternative asphalt shingle roof. There being no further discussion the motion was approved.

Borough Manager Michael Coll noted that crews made significant progress last week in hauling and compacting fill for the new bathhouse building. In particular, the Borough Manager noted that we have been fortunate to receive assistance from our neighboring municipalities during the demolition phase of this project. Last week, Franconia Township volunteered to load and haul fill to the pool site from a development in Lower Salford Township. We would not have made such progress without the assistance of Franconia Township.

A motion was made by Councillor Steven Toy, and seconded by Councillor Andrew Schlosser, to enact Ordinance No 10-694-05 amending the Souderton Municipal Waste Collection Ordinance requiring every person or entity to have recyclable materials collected by a designated waste collector and requiring the placement of recycling containers at large community events. Councillor Halbom questioned whether this ordinance changes the way that the Borough handles and collects yard waste. Borough Manager Michael Coll noted that Souderton Borough fully complies with DEP regulations regarding the collection of leaf waste; other member municipalities must address this issue. The Borough must now provide recycling containers at large community events. There being no further discussion the motion was approved.

A motion was made by Councillor Preston Miller, and seconded by Councillor Andrew Schlosser, to enact Ordinance No 10-695-06 increasing sewer user fees by five percent effective with the November, 2010 quarterly billing. Mayor Reynolds noted that the fees have not been adjusted for the past five years, even though we experienced a number of increased costs in fuel, electricity, chemical costs and landfill expenses. President Goshow noted that Chief Operator Sal DeSimone has taken every measure possible to reduce operating costs at the plant. There being no further discussion, the motion was approved.

A motion was made by Councillor Ned Leight, and seconded by Councillor Jeffrey Gross, to appoint Brian Barr, 438 Railroad Avenue to serve as Junior Councillor. Mayor Reynolds noted that Brian Barr is a Junior at the Souderton High School and like the prior Junior Councillors, he expects that the appointment will be for the next two years. The motion was approved

A motion was made by Councillor Andrew Schlosser, and seconded by Councillor Steven

Toy, to appoint Barry Stoltzfus, 318 Madison Avenue, to serve another five year term as a member of the Souderton Planning Commission through July 2, 2015. The motion was approved.

A motion was made by Councillor Ned Leight, and seconded by Councillor Jeffrey Gross, to appoint Kenneth Edmonds, 323 Madison Avenue, to serve another five year term as a member of the Souderton Industrial Development Authority through August 4, 2015. The motion was approved.

A motion was made by Councillor Steven Toy, and seconded by Councillor Richard Halbom, to approve an amendment to the lease agreement between the Borough and the Montgomery Theater to modify the lease payment terms to an annual payment of \$6,000 with an extended term of ten years. The motion was approved by a vote of 7 yeas and 1 nay, with the dissenting vote cast by President Brian Goshow.

There being no further business, the meeting was adjourned at 8:06 pm.

Respectfully Submitted,

P. Michael Coll, Secretary

WORK SESSION MINUTES AND COMMITTEE REPORTS

Public Works Work Session – September 13, 2010 (7:00 pm- 9:00 pm)

Council Attendees: Mayor John Reynolds, Brian Goshow, Ned Leight, Jeffrey Gross, John Young, Steven Toy, Preston Miller, Richard Halbom and Edward Huber. Junior Councillor Brian Barr.

Staff Attendees: Public Works Director Steven Coll, Borough Manager Michael Coll.

1. Sanitation Committee

- a) The August, 2010 Discharge Monitoring Report will be filed with no exceptions to permit discharge limits.
- b) Chief Operator Sal DeSimone reported that 227,000 gallons of septic waste was received from the Souderton High School, hauled by Clemens Septic. We will temporarily stop receiving septic waste from other haulers until daily flows pick up to normal levels. The low flows concentrate the waste and complicates plant performance. Adding septic waste compounds these concerns. Montgomery County will be spraying for mosquitoes at the plant on September 15th in response to recent West Nile Virus positive tests at the Souderton, Telford, Towamencin and Hatfield waste water treatment plants. Treatment plants have a tendency to attract mosquito populations. Sal DeSimone and back up operator Richard Nelson attended an Emergency Response Preparedness class hosted by DEP. The class educated plant staff how to work with first responders in the event of an emergency at the waste water treatment plant.
- c) Attorney Steven Miano reported that he was able to negotiate a number of revisions to the Consent Assessment levied against Souderton Borough by DEP regarding three tank overflow incidents in 2009. The civil penalty of \$3,500.00 has been attached to the assessment. Legal counsel suggests that this is the best agreement that we can expect to negotiate without further litigation. The appropriate business decision is to execute the revised assessment and forward the penalty. Members of Borough Council reluctantly agreed with the recommendation of legal counsel.

2. Highway Committee

- a) Public Works Director Steve Coll reported that crews completed 60 brush collections during the month. Routine mowing was completed as necessary. Crews worked to prepare for the Univest Grand Prix, removing tree stumps along Main Street and sweeping along the race route. Street painting is nearly complete for the season.
- b) We are working with P. K. Moyer and Sons to schedule the paving of South Second Street and N Fifth Street. We hope to complete both projects by early to middle October.

3. Sidewalk Committee

- a) A pre-construction meeting was held on Monday September 13 with all contractors working on the Main Street Streetscape project. The Borough Engineer is scheduled to complete stake out this week and storm drainage construction is expected to begin by the end of the week. The granite curb has been delivered. Crews will begin work on the east side of Main Street.
- b) PennDOT has contracted with Allen Meyers to replace handicapped ramps along East Broad Street. They will be replacing the ramps at all signalized intersections and may be replacing other ramps along East Broad Street that do not meet current ADA requirements. The Borough did request the use of black mats to match other streetscape projects in place of the standard red mat used by PennDOT on other projects.

4. Recreation Committee

- a) The contract with Penn Builders for the bathhouse and filter buildings has been executed. The commencement date of their contract is October 1, 2010, with a completion date of May 1, 2011. Committee members were requested to begin considering color schemes for the buildings and metal roof. This will be one of the first decisions that we must make so the contractor can order materials.
- b) Borough forces completed the remaining demolition of the light poles and erected construction fencing around the pool. Top soil was removed and stock piled from the pool site with the assistance of Gregory Peak. Borough forces excavated portions of the planting islands in the pool parking lot. C & S Lawn and Landscape assisted with the relocation of eight mature trees into the pool parking lot and along Colonial Avenue. Borough crews, assisted by Gregory Peak, hauled and compacted fill for the new bathhouse building fronting on Wile Avenue. The front corner of the site was raised three to five feet. Fill material was compacted and tested to insure stability for the new bathhouse building.
- c) Vincent Pools has mobilized on the site. To date they have cut and removed the top portion of the competitive pool and they are sandblasting the remaining sections of the pool. The upper pool was entirely demolished and excavation was completed for the new pool. They are working on stoning the floor areas of the upper pool. Pipe has been delivered to the site for the pool drain system.
- d) We will be meeting with Verizon and PPL Electric to discuss the relocation of poles to remove the guy wire that is anchored on pool property and is in conflict with the new bathhouse. Committee members also reviewed a preliminary lighting plan for the existing pool parking lot. The project will require coordination with Penn Builders to provide an electrical circuit to power the new lights. Committee members requested that we use LED fixtures.
- e) We met with PECO Energy to discuss extending gas to the pool facility for the pool heaters and the concession stand equipment. The tentative plan is to extend the gas main along Colonial Avenue to the new filter building fronting Reliance Road. Metering

equipment will be mounted on the filter building and the gas service will power the new pool heating equipment. A secondary gas line will be run from the filter building to the bathhouse to provide fuel for the concession stand equipment and hot water heaters.

- f) A discussion was held concerning the anticipated method of operating the concession stand, with the initial plan of the Borough employing personnel to operate the stand. We will also set up a meeting with YMCA staff to discuss a new contract to manage and operate the new pool.
- g) Borough Council members discussed the concerns from Diamond Street residents over the proposed dog park in the Holly Hill Park. Recreation Committee Chairman Jeffrey Gross commented that the original proposal came from the community and not from Borough Council. Corporate sponsors have come forward to help finance the project. It has always been the intent that sponsors will pick up the cost of constructing the park, not the Borough. The issues expressed by the residents are actually issues that exist now in the park. The Holly Hill Park is one of the worst parks with respect to policing dogs and the idea of the dog park may actually help to improve current conditions. Committee members recommended that the Borough move forward with the conceptual plans for the dog park, which can then be distributed to the neighboring property owners for their review and comment.

5. Property Committee

- a) We have taken some steps towards cleaning up the basement area of the Municipal Building and to address the odor problem that has been prevalent on the police side for several years. There are two closets containing paper files that are completely destroyed and must be discarded. Once the paper files are removed, the wood framed closets should also be demolished. Borough Council may have to consider adding some mechanical equipment to address humidity and air quality in the basement. The basement is really not an acceptable space for storage. Prior to disposing the files, Borough Council must pass a Resolution authorizing the destruction of the files. We plan on making arrangements to use a mobile shredder and may open up a program to allow Borough residents to dispose of any unwanted paper files as well.

Administrative Work Session – August 16, 2010 (7:10 pm-9:15 pm)

Council Attendees: Brian Goshow, Jeffrey Gross, Andrew Schlosser, Steven Toy, Preston Miller and Richard Halbom. Junior Councillor Brian Barr.

Staff Attendees: Chief James P. Leary, Borough Manager Michael Coll.

1. Police Committee

- a) Chief Leary noted that the old Souderton High School building has become the most attractive nuisance in the Borough, generating at least one police response per week. The building is not secure and can be easily breached by juveniles.
- b) Chief Leary reviewed the Uninvest Grand Prix, which went rather well between the three municipal police departments. There are certain issues that need to be addressed and improved upon prior to next year.
- c) Sergeant Kurt Scherzberg and Officer David Gale will be attending the DARE conference in Harrisburg.
- d) Chief Leary prepared and discussed a comprehensive police management report with members of Borough Council. The report discussed manpower concerns, building and facility issues, training initiatives, police equipment, police vehicles and two open grants. The report serves as a basis for budgetary discussions. A request was made to budget for

a replacement vehicle.

- e) Chief Leary conducted a survey of juvenile incidents in 2009 and in 2010. The report noted a decrease in juvenile incidents in 2010 versus 2009 possibly due to the closure of the high school and the closure of the swimming pool. Juveniles may have simply relocated elsewhere this year.

2. Administrative Committee

- a) No new items were discussed.

3. Development Committee

- a) Borough Council discussed the proposal that was sent to the Souderton Area School Board to consider a contribution of \$30,000 to complete the Economic Redevelopment Plan for the Borough of Souderton. This plan is required to consider any Tax Increment Financing Plan for the redevelopment of the high school property. Metro Development Group has expressed interest in such a program to assist in financing the redevelopment project. A follow up letter will be sent to the new Superintendent Frederick Johnson with a follow up to the School Board members by Borough Council.

4. Finance Committee

- a) Borough Manager Michael Coll reported on the progress of the Montgomery County Tax Collection Committee. The Committee solicited proposals for a Montgomery County wide Earned Income Tax Collector and followed up with interviews and tours of the top three agencies. Berkheimer Associates currently collects for approximately 80% of the Montgomery County municipalities and school districts. The Tax Collection Committee has concluded that Berkheimer has provided the most competitive and qualified proposal. At some point Borough Council will be asked to comment on this recommendation.
- b) Preliminary 2011 Budget discussions were held among members of Borough Council. The first matter concerned employee salaries. Borough Council was reluctant to consider and salary increase for non-uniformed employees. Any increase should be held to approximately 1 percent. The Borough Manager noted that cash flow continues to struggle and the Borough must take a Tax Anticipation Loan to cover expenses through the first quarter of next year. The Real Estate Tax rate must be increased in 2011. Considerable discussion was held concerning the annual contribution of \$45,000 for Main Streets. Some feel that the contribution should be reduced; however, a reduction in financing will result in closing down the Main Streets program. Further discussion on the 2011 Budget will be held in both of the October Borough Council Work Sessions.